

Criminal Offender Record Information ("CORI")

Vendor Agreement of Non-Disclosure

This agreement is entered into on (date) _____ by and between
_____ (hereinafter "CRIMINAL JUSTICE AGENCY") and
_____ (hereinafter "VENDOR").

WHEREAS, VENDOR is a consultant/contractor to the CRIMINAL JUSTICE AGENCY
to provide (describe the project) _____
_____, and

WHEREAS, certain employees of VENDOR must have access to Criminal Offender
Record Information ("CORI") in order to _____
_____, and

WHEREAS, employees of VENDOR cannot legally be permitted access to CORI unless
they are employed as consultants to a criminal justice agency;

NOW THEREFORE, VENDOR and the CRIMINAL JUSTICE AGENCY hereby agree as
follows:

1. Certain employees of VENDOR shall be designated as CONSULTANTS to the
CRIMINAL JUSTICE AGENCY.

2. The CONSULTANT(S) shall be notified by the CRIMINAL JUSTICE AGENCY that
the dissemination of CORI is subject to the provisions of M.G.L. c. 6, §§ 167-178B and to the rules
and regulations approved by the Criminal History Systems Board ("CHSB"), stating that s/he has
been advised that any disclosure of CORI except as permitted under the sections of law and
regulations cited above can result in a fine of up to five thousand dollars (\$5,000.00) and/or one
year imprisonment in jail or house of correction, in addition to civil liability for damages pursuant
to § 177 including exemplary damages, and a civil fine of up to five hundred dollars (\$500.00) per
violation if the CHSB finds such a willful violation.

3. The CONSULTANT(S) will agree by separate agreements that CORI shall be reviewed
only for purposes of the services listed in this agreement and will use such CORI as may be made

available to him/her under the provisions of this Agreement only under the direct supervision and control of the CRIMINAL JUSTICE AGENCY.

4. The CONSULTANT(S) will further agree, in said separate agreements, not to disclose CORI to any unauthorized person and to use CORI only as permitted by the regulations approved by the CHSB.

5. The CRIMINAL JUSTICE AGENCY agrees that the CONSULTANT(S) will have the status of CONSULTANT(S) to the CRIMINAL JUSTICE AGENCY for the purpose of such regulations and shall permit the CONSULTANT(S) to utilize, but not disseminate, CORI. Such access shall be permitted only in a manner consistent with the sections of law cited above and the regulations approved by the CHSB cited above. No CONSULTANT(S) shall be permitted access to CORI until the CRIMINAL JUSTICE AGENCY has submitted a copy of this document to the CHSB as well as separate agreements signed by the individual CONSULTANT(S) to be bound by the provisions of this Agreement.

IN WITNESS WHEREOF, VENDOR and the CRIMINAL JUSTICE AGENCY have caused this Agreement to be executed as of the day and year first written above.

Criminal Justice Agency

Name & Title Printed

Signature

Vendor

Name & Title Printed

Signature

The Criminal Justice Agency and the Vendor must forward a copy of all pages of this signed agreement to the Criminal History Systems Board, Field Services Unit, at 200 Arlington St., Suite 2200, Chelsea, MA 02150; FAX: 617.884.4601

Criminal Offender Record Information ("CORI") Individual Agreement of Non-Disclosure

I, _____, acknowledge that I have read and understand the provisions of Massachusetts General Laws, c. 6, §§ 167-178B, of which sections 177-178 provide that it is a criminal offense to willfully disclose to any unauthorized person or agency any criminal offender record information concerning an individual or to willfully falsify any criminal offender record information. Unauthorized access to or dissemination of criminal offender record information is punishable by a fine of not more than five thousand dollars (\$5,000.00), or imprisonment in jail or house of correction for not more than one year, or both. Any such dissemination also subjects me to a suit for civil damages and/or a civil fine of up to five hundred dollars (\$500.00) for each such willful violation.

I also understand that a criminal record check will be conducted on me by the Criminal Justice Agency and/or the Criminal History Systems Board as a prerequisite to my having authorization for access to CORI.

Signed this _____ day of _____, 200____ .

Signature

Last name

First name

Middle initial

Maiden name

Alias

Date of Birth (MM/DD/YY)

Social Security Number (requested but not required)

Job title

Agency/ Business

Address

This document is to be completed by ALL persons employed by, contracted with, or otherwise operating in association with the herein named agency, and who may have access to CORI.